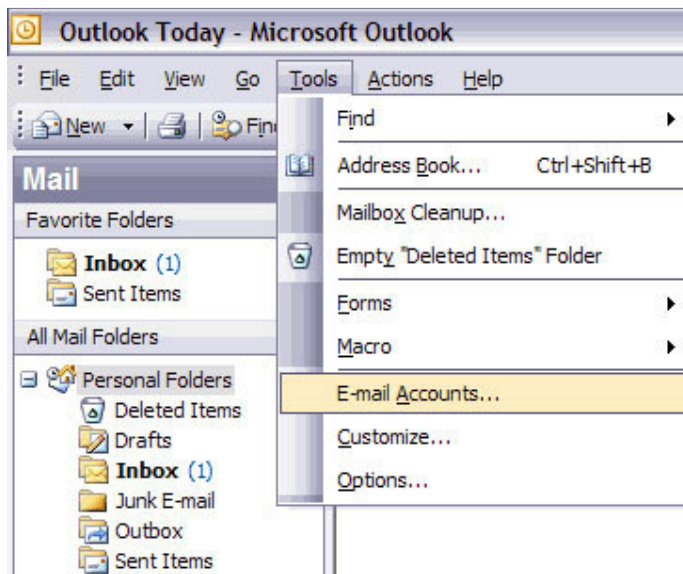




## Set up for Outlook 2003

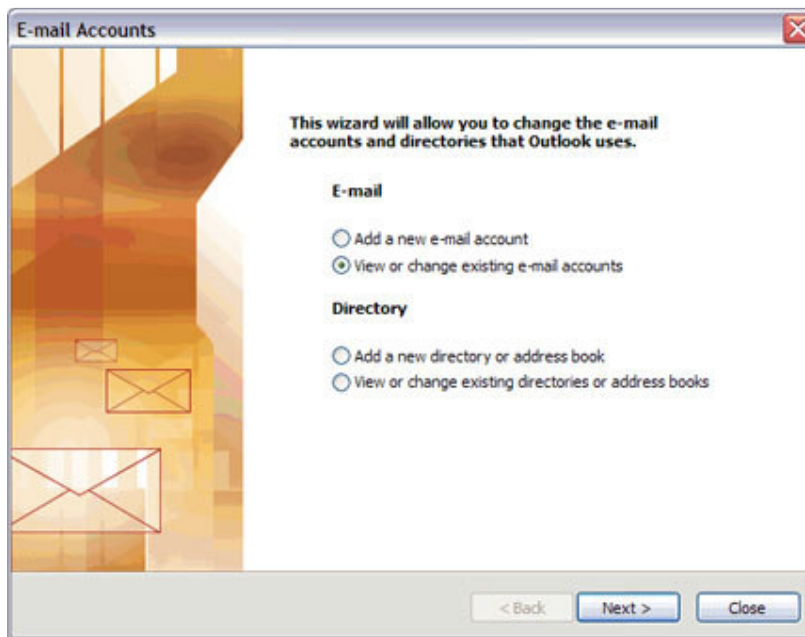
### Step 1

Open Outlook and click **Tools** from the top menu. Click on **E-mail Accounts**.



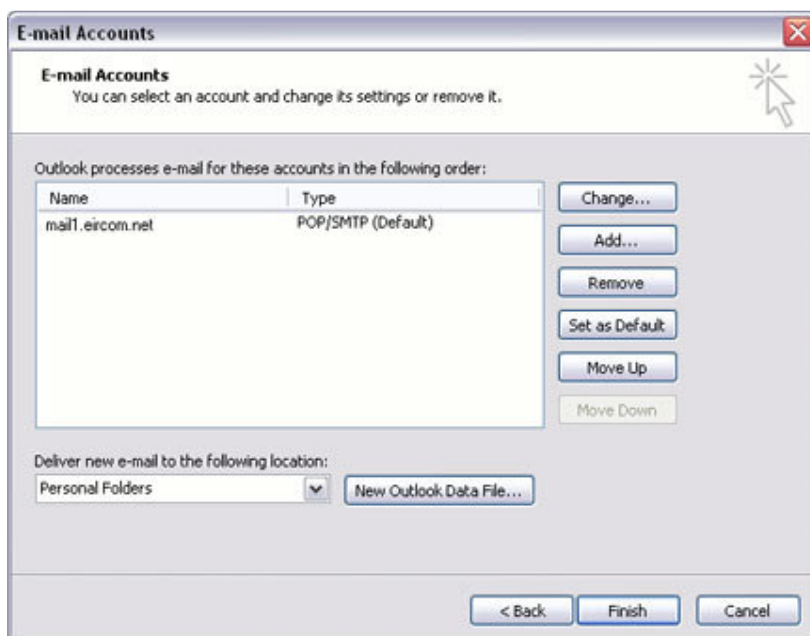
### Step 2

Select **View or change existing e-mail accounts**. Click **Next**.



### Step 3

Click on the account you wish to change (in this case mail1.eircom.net). Click **Change**.



### Step 4

Remove any current entry in the "Outgoing mail (SMTP)" field and replace it with the following:

If your username is...	Then change the outgoing mail field to...
@perlicobb.com	smtp.perlicobb.com
@perlico.com	mail.perlico.ie

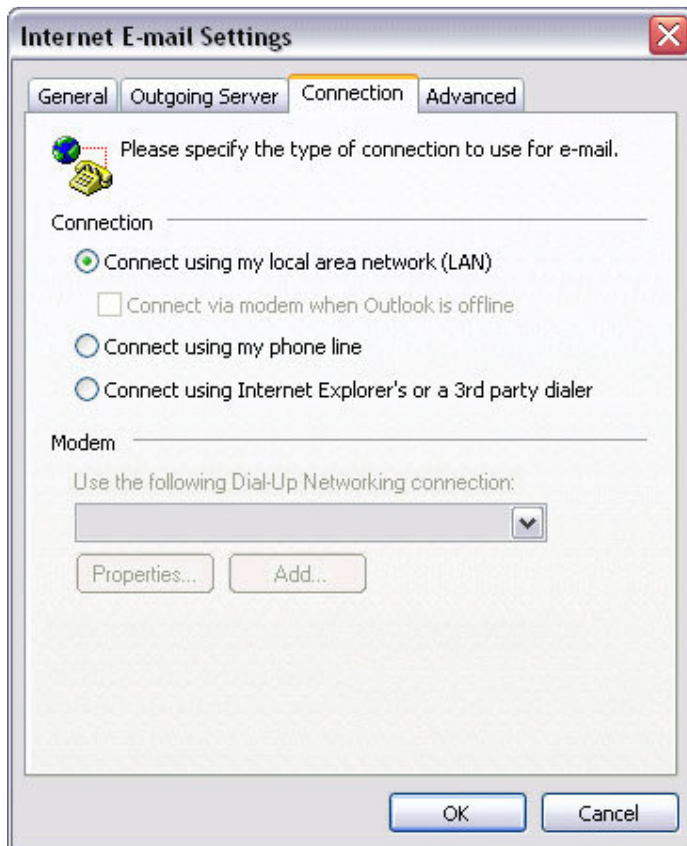
Your username was sent to you within your Welcome letter from Perlico. If you do not have a copy of this letter contact our Customer Service Team at [customerservice@perlico.com](mailto:customerservice@perlico.com) and we will send the details to you.

### Step 5

Click the **Connection** tab along the top.

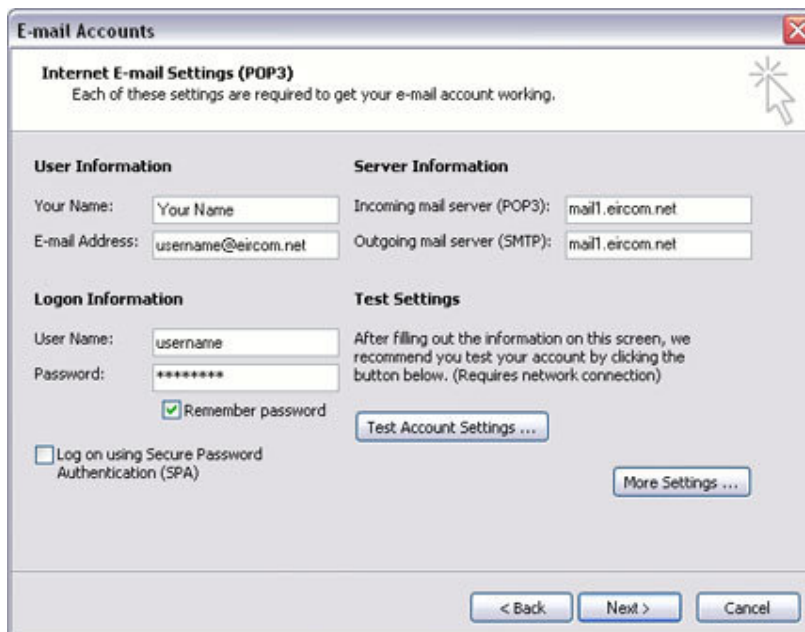
Select "**Connect using my local area network (LAN)**"

Click **OK**.



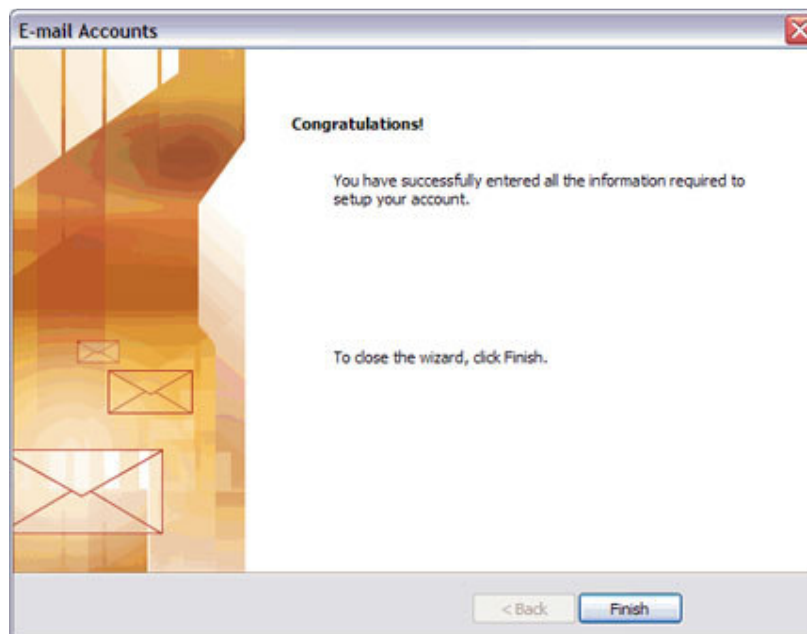
## Step 6

You will be returned to the E-mail Accounts screen. Click **Next**.



## Step 7

Click **Finish** to complete the setup and close the window.



**Close Outlook** and **re-open** it for the new settings to take effect.