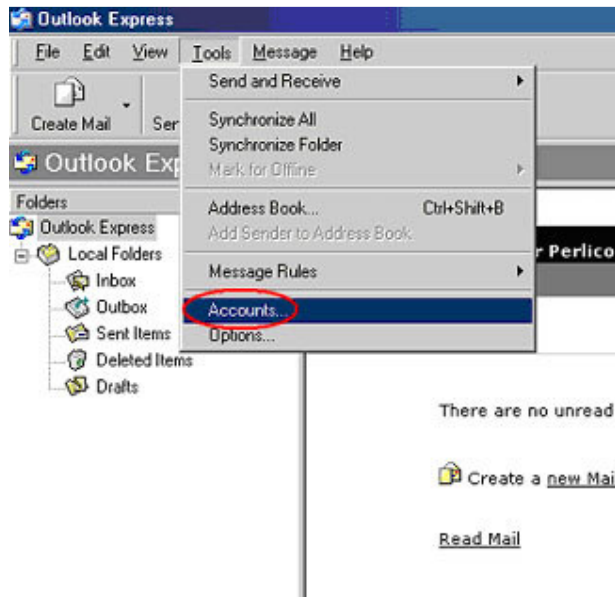




## Set up for Outlook Express

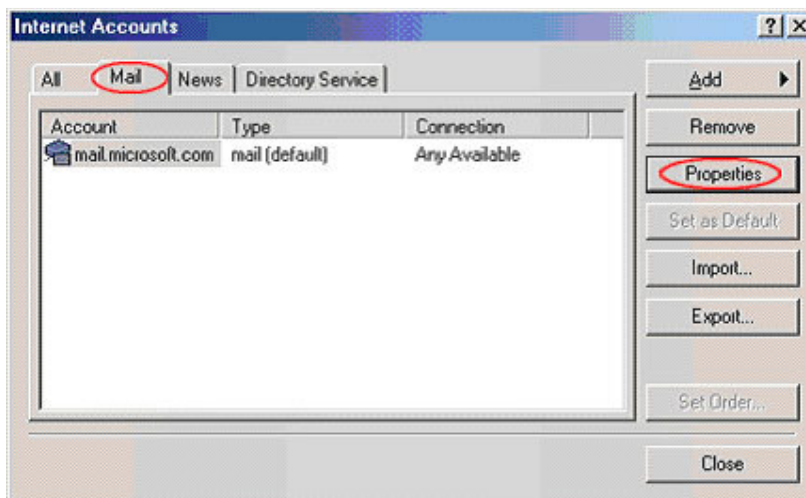
### Step 1

Open Outlook Express, select **Tools** and then **Accounts**.



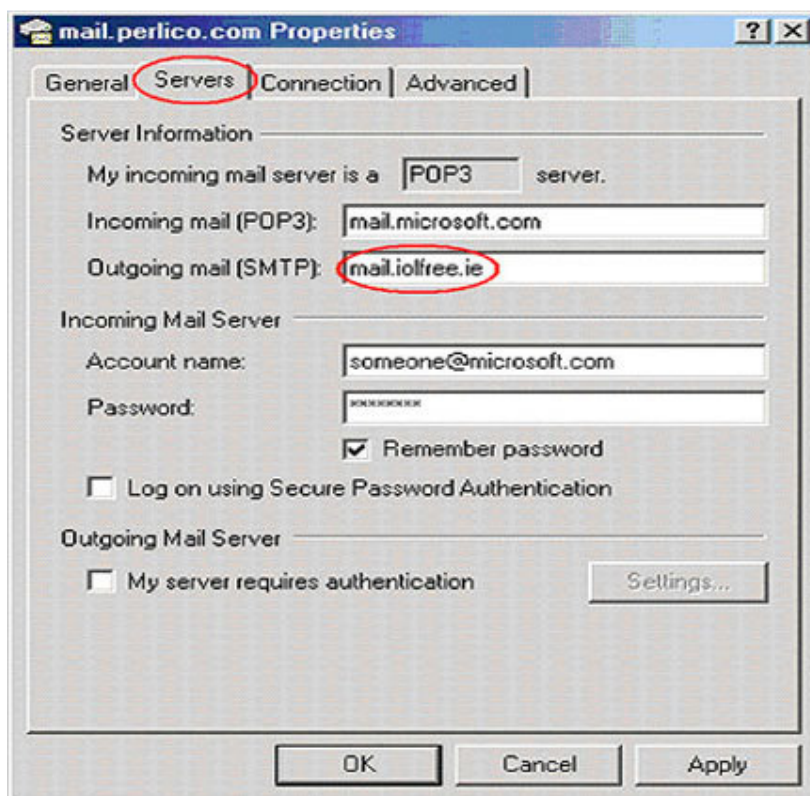
### Step 2

Within the accounts section, click on **Mail** and then select **Properties**



### Step 3

Within the Properties section, click on the **Servers** tab.



Remove any current text in the "Outgoing mail (SMTP)" field and replace it with the following:

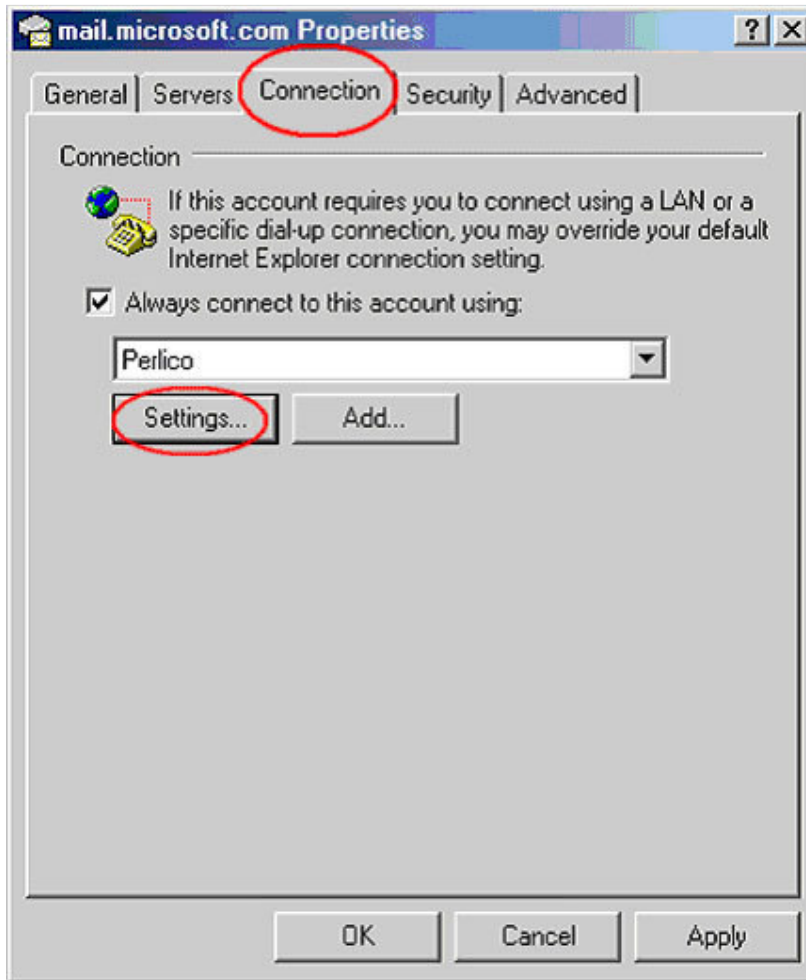
If your username is...	Then change the outgoing mail field to...
@perlicobb.com	smtp.perlicobb.com
@perlico.com	mail.perlico.ie

Your username was sent to you within your Welcome letter from Perlico. If you do not have a copy of this letter contact our Customer Service team at [customerservice@perlico.com](mailto:customerservice@perlico.com) and we can resend these details to you.

**Changes should ONLY be made to the outgoing mail field on this page. Do not change any other settings on this page.**

### Step 4

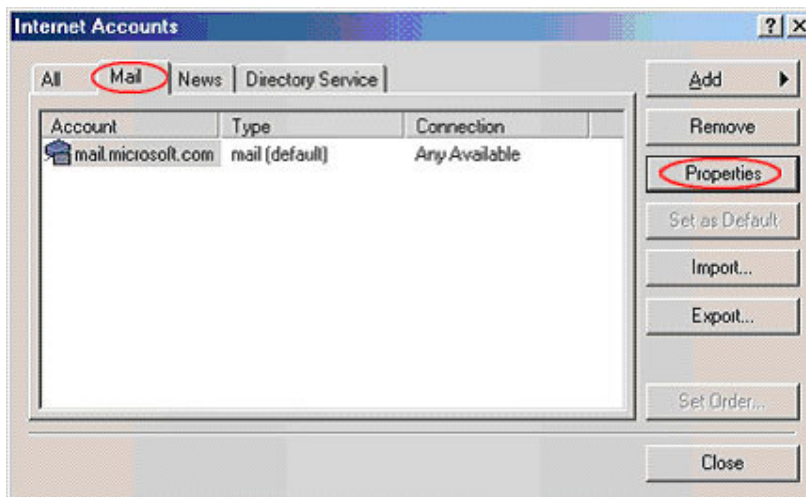
Once you have changed the Outgoing mail field, click on the Connection tab. Once you have clicked on the Connection tab, ensure "Always connect to this account using" is not ticked.



Select Ok

### Step 5

You will then be brought back to the screen below. Select **Close**.



You have now completed your Email Setup and will be able to send and receive email.